

9am, Thursday 13 April 2017 – “Kurrajong Room”
The Returned Servicemen’s Memorial Club (RSM),
Grey Street, Glen Innes

Attendees:

Lisa Andrews (LA)	Independent Chair
Lisa Stibel (LS)	CWP Asset Management Pty Ltd
Bill Filby (BF)	CWP Asset Management Pty Ltd
Sandy McNaughton (SN)	CWP Asset Management Pty Ltd
Neil Eigeland (NE)	Community Representative [arrived at 9.02am]
Cr Steve Toms (ST)	Mayor – Glen Innes Severn Council
Tim Moses (TM)	Community Representative (host land owner)
Ben Swan (BS)	Community Representative (host land owner)
Anthony Alliston (AA)	Manager, Development Services (Inverell Shire Council)
Chris Voll (CV)	Church Communities Australia

Observers:

Lauren Zell - Office of Environment & Heritage
Peter Sniekers – Office of Regional Development

Apologies:

Helen Hewes - Community Representative
Merlene O’Brien – Community Representative

ITEM	ACTIONS
<p>1.0 Welcome and Introductions</p> <p>Meeting opened at 9am by LA who welcomed all & introduced the two new company representatives from CWP Asset Management Pty Ltd: * Sandy McNaughton & Bill Filby</p>	<p>Both CWP representatives introduced themselves and provided a brief background on their positions with the company.</p>
<p>2.0 Apologies</p> <p>Helen Hewes & Merlene O’Brien.</p>	<p>Both Helen Hewens & Merlene O’Brien have tendered their resignations from the CCC. This item moved to GB for further discussion.</p>
<p>3.0 Finalisation of Previous Minutes</p> <p>In accordance with the new guidelines. The minutes were finalised and distributed to CCC members on 20 March 2017.</p>	<p>Emailed 20/3/17.</p>
<p>4.0 Declaration of Interests</p> <p>No changes to Declarations of Interest. LA stated that she is an approved Independent Chairperson with DP&E and engaged by CWP to chair the meeting.</p>	
<p>5.0 Business Arising</p> <p>Action Items from previous meeting:</p>	

ITEM	ISSUE	WHOM	
1	Tip speed (<i>held over from the October 2016 meeting</i>)	EM	<p>1 BF advised the tip speed as being 250km per hour – maximum.</p> <p>2 LS advised that the overall strategy is complete.</p> <p>3 LS to write to “Business in Glen” inviting them to provide a representative on the CCC. CV advised that he is a member of the Inverell Chamber of Commerce and would raise at the next meeting. LA advised that CV could be the Chambers representative as well as being a community representative. (Change in declaration required.)</p> <p>4 LZ provided all present with a hard copy of the leaflets. A 10,000 letter box drop will be undertaken to residents of Glen Innes, Inverell & Ben Lomond, as well as shop fronts & libraries.</p> <p>5 Email sent 20/3/17.</p> <p>6 Both speaking sessions were well attended.</p> <p>7 Site inspection proposed for the next CCC meeting 26/7/17 – TBC.</p>
2	Copy of Community Engagement Plan to be provided to CCC members (<i>held over from the October 2016 meeting</i>)	EM	
3	Follow-up with Inverell Chamber of Commerce if interested in providing a member on the CCC (<i>Letter sent 18/1/17 – no response</i>)	LA	
4	Electronic copy of regional project information that is to be letter box dropped to residents to be provided to Chair (Emailed LZ 17/1/17 to request status)	LZ	
5	Check with Anthony Alliston & Ben Swan to see if they are interested in being on sub-committee to workshop the Community Investment Testing. (Emails sent 20/3/17 – BS has joined the sub committee)	LA	
6	LS to provide details to CCC on Soren Hermansen’s speaking tour (<i>emailed 6/2/17</i>)	LS	
7	Site Inspection to be confirmed for next meeting (Email sent, changing venue to Glen Innes 12/4/17)	LS & LA	
<p>6.0 Correspondence tabled</p> <p>17/1/17 – Email to CCC members forwarding on the link to the Australian Financial Review article</p> <p>18/1/17 – Letter to Inverell Chamber of Commerce inviting them to provide a representative on the CCC</p> <p>22/1/17 – Email to CCC members with the draft minutes from the 16th January meeting</p> <p>1/2/17 – Email to CCC members with the final minutes from the January meeting</p> <p>6/2/17 - Email to CCC members with details for Soren Hermansen’s talks</p> <p>20/3/17 – Email from Chair to Ben Swan & Anthony Alliston inviting them to be on the sub-committee</p> <p>20/3/17 – Email to members of the sub-committee with information from Lisa Stiebel</p> <p>4/4/17 - Email from Chair to CCC members with a change in venue for this CCC meeting & request for rsvps. (Various emails received, providing rsvps for this meeting.)</p> <p>7/4/17 - Email to CCC members with confirmation that meeting will proceed in Glen Innes on 13/4/17.</p> <p>LA Moved acceptance of correspondence Seconded: BS</p>			<p>LA to write to Business in Glen</p>
<p>5.0 Project Update</p> <p>Bill Filby – Site Manager, provided an update on site works and construction activities (copy attached), which included:</p> <ul style="list-style-type: none"> • Location • Site Office • Road Works • Upgrading of Intersection • Infrastructure • Communication issues 			<p>Questions were asked & answered throughout both presentations.</p> <p>LA to send contact details to CCC members of relevant staff & complaints hotline.</p>

<ul style="list-style-type: none"> Wet weather delays (18 days, however, project still on schedule) Deeds of Agreement are currently with both Councils for sign off. <p>Lisa Stiebel & Sandy McNaughton provided an update on community engagement occurring in the area as well as The Community Engagement Strategy/Resourcing Plan for the construction phase 2017/2018.</p> <p>Potential investment strategies were discussed with TM asking if there were any franking credits available. LS took the question on notice.</p> <p>PS advised that applications are currently being accepted for the Regional Growth, Environment & Tourism Fund, which aims to increase tourist visitation by investing in regional environment and tourism infrastructure, particularly focusing on assets that will grow and further diversify NSW regional economies.</p> <p>LS advised that CWP will be entering their engagement strategy in the Clean Energy Council Innovation & Community Engagement Awards</p> <p>LZ advised LS of an OEH program which may assist in their community engagement strategy with local schools</p> <p>SM advised that she commenced with CWP 3 weeks ago. The “Sapphire” brand has been remodeled and will be released in May 2017.</p> <p>NE advised of the Grafton to Inverell Cycle Classic.</p> <p>NE raised the issue of whether CWP and/or its contractors could provide a “charge point” for electric cars. Further discussions about this subject ensued, in relation to cost, demand, location, etc.</p> <p>NE stated that by the time the Sapphire project was operational, the region would be hosting one of the largest renewable centres in Australia. (White Rock, Sapphire, Glen Innes Wind Farm, Moree Solar, etc).</p>	<p>LS to investigate whether franking credits are available.</p> <p>Link: https://www.industry.nsw.gov.au/invest-in-nsw/regional-opportunities/regional-growth-environment-and-tourism-fund</p> <p>Link: http://www.environment.nsw.gov.au/sustainableschools/</p> <p>LS to provide LA with the new logo.</p> <p>CV advised that he is involved with the Inverell Chamber of Commerce with the bike race & hoped there were no crossed paths.</p>
<p>6.0 General Business</p> <ul style="list-style-type: none"> LA distributed Code of Conduct forms for completion by the two new company representatives and three members (BS, CV & AA) that were not at the previous meeting. LA advised that two community representatives had resigned since the last meeting in January 2017. Helen Hewes – due to moving out of the area and Merlene O’Brien due to personal issues. LA stated that there can be up to seven members on the CCC 	<p>LA to prepare advertisements in accordance with the new guidelines and send to LS for advertising. All applications to come through LA for</p>

<p>and therefore recommended that the two vacant positions be advertised for expressions of interest in joining the CCC.</p> <ul style="list-style-type: none"> • ST tabled a “flyer” from Quota, which is an outreach program, inviting partners and children of employees of CWP & its contractors to a morning tea on 27/4/17, welcoming them to the area. • ST raised a potential combined community project at Sinclair Lookout, which is an RMS rest point. ST advised that this will be a strategic lookout for all three wind farm projects. It would be a great opportunity to work in consultation with Council, RMS, Crown, Daracon, etc to provide an area for people to view the wind turbines. • ST asked if contractors were finding it difficult on the site with the lack of mobile phone coverage. (Discussions continued between members about Vodafone/Telstra coverage, black spot areas, etc.) • BF advised that CB’s are used by contractors (Channel 20) and they have a booster in the office. BF further advised that Telstra were hopefully committed to installing a repeater tower. Whilst CWP are working with them in terms of clearances, etc, there is no proposed date as yet. • CV suggested that people keep the conversation going with Telstra. • ST discussed the proposed Community Benefit Fund guidelines. 	<p>assessment and recommendation to DP&E</p> <p>ST to send LA an electronic version of the flyer for distribution to CCC members</p> <p>LS to provide a presentation to the next CCC meeting.</p>
<p>7.0 Next Meeting</p> <p>The next meeting of the CCC will take place on Wednesday 26th July 2017 at 9am on site.</p>	<p>Site inspection to be confirmed.</p>

Meeting closed at 10.22am with LA thanking everyone for their contribution and attendance at the meeting and safe travels over the Easter break.

ACTION ITEMS:

ITEM	ISSUE	WHOM
1	Write to Business in Glen – inviting them to provide a member on the CCC	LA
2	Send CCC members the contact details for site staff	LA
3	Whether franking credits are available if investment occurs?	LS
4	New logo to be provided to LA	LS
5	Prepare advertisements for advertising for 2 vacant community representative positions	LA
6	Send Quota flyer to LA for distribution to CCC members	ST
7	Presentation on Community Benefit Fund guidelines	LS
8	Site inspection to be confirmed	LA